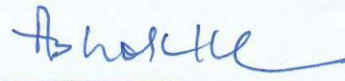


GOVERNMENT OF MANIPUR  
DIRECTORATE OF INFORMATION & PUBLIC RELATIONS  
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N O T I C E  
Imphal, the 10<sup>th</sup> January, 2024

No. 1/169/09-DIPR: In pursuance of Government of Manipur letter No.MISIPR-101/26/2021-IPR-IPR, dated the 13<sup>th</sup> September,2023, Directorate of Information& Public relations, Manipur uploads proposed amendment of Recruitment Rules of the posts of film Librarian, Cinema Operator, Assistant Cinema Operator and Tape Recordist to Directorate's official website <http://dipr.mn.gov.in>

All stakeholders are invited to furnish feedback/comments/views at the proposed Recruitment Rule of the aforementioned posts positively to the Email ID: [diprmanipur@gmail.com](mailto:diprmanipur@gmail.com) or in person visit at the office of Directorate of Information & Public Relations, Manipur within 30 days from the date of publication of this notice.



( L. Ashok Kumar Singh )

Deputy Director,  
Directorate of Information & Public Relations,  
Manipur

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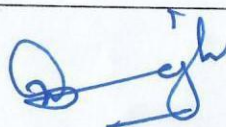
1. Deputy Secretary (IPR), Government of Manipur
2. Guard File.



**FORMS TO BE FILLED BY THE APPOINTING AUTHORITIES/HEADS OF DEPARTMENT WHILE FORWARDING PROPOSAL TO THE DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS (PERSONNEL DIVISION), GOVERNMENT OF MANIPUR AND THE MANIPUR PUBLIC SERVICE COMMISSION FOR AMENDING APPROVED RECRUITMENT RULES**

1.	Name of Post	Film Librarian
2.	Name of the Department	Department of Information and Public Relations
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	No.1/24/81-RR/DP dt.18/4/1981
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	the 18 <sup>th</sup> April, 1981

Sl. No.	Name	Provision in the existing /approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	2.	3.	4.	5.
1.	Name of the post	Film Librarian		<u>Need to upgrade/</u> <u>revise pay scale/pay</u> <u>band</u> <u>commensurate with</u> <u>the proposed</u> <u>amendment in</u> <u>Essential</u> <u>Qualification</u>
2.	No. of posts	1(One)		
3.	Classification	G.C.S. Class-III (Non-Ministerial)	<u>Group-C</u>	
4.	Scale of Pay	Pay Band Rs. 5200-20200+G.P. Rs.2400	<u>Pay Band Rs. 5200-20200+ Grade Pay Rs. 2800 (Level -6)</u>	
5.	Selection or Non-Selection	Selection		
6.	Age limit for direct recruitment	30 years and below (upper age limit relaxable for SC/ST candidates by 5 yrs. and by 10 yrs. for Govt. servants who are appointed on regular basis under the Govt. of Manipur and by 15 yrs. for those Govt. servants who belonged to ST/SC)	38 years & below (Upper age limit relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST)	





7.	Educational and other qualifications for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> <li>1. Matriculate or its equivalent of a recognized University.</li> <li>2. 5yrs. experience as Cinema Operator in a reputable firm or Govt. Deptt./ Agency.</li> <li>3. Licenciate holder of Cinema Operation.</li> <li>4. Knowledge of Film Library.</li> </ol> <p>Desirable:</p> <ol style="list-style-type: none"> <li>1. Knowledge of Manipuri &amp; Hindi.</li> </ol>	<p>Essentials:</p> <ol style="list-style-type: none"> <li>1. Graduate or its equivalent of a recognized University/ Institute.</li> <li>2. 5yrs. Experience as Cinema Operator in a reputable firm or Govt. Deptt./Agency.</li> <li>3. Licenciate holder of Cinema Operation.</li> <li>4. Knowledge of Film Library.</li> <li>5. Having Basic Computer knowledge (at for 6 months certificate course)</li> </ol> <p>Desirable: 1. Knowledge of Manipuri &amp; Hindi.</p>	Essential Educational Qualification is need to be upgraded as per the requirement of the post.
8.	Whether educational qualifications and age limit prescribed for DR will apply to promotees	N.A.	Same with the approved rules	For providing opportunity to the long sufferers
9.	Period of probation, if any	2 years	Same with the approved rules	
10.	Method of recruitment whether by DR or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By promotion failing which by direct recruitment	Same with the approved rules	
11.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/deputation/absorption to be made	Cinema Operator with 5 years continuous service in the grade.	Same with the approved rules	
12.	If departmental promotion committee exists what is its composition	Class-III D.P.C	Same with the approved rules	
13.	Circumstances in which MPSC is to be consulted in making recruitment	N.A.	Same with the approved rules	

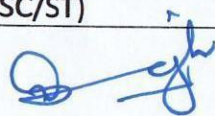




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1.	Name of Post	Cinema Operator
2.	Name of the Department	Department of Information and Public Relations
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	No.1/17/85-RR/DP dt.30/10/1985
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	the 30 <sup>th</sup> October, 1985

Sl. No.	Name	Provision in the existing /approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	2.	3.	4.	5.
1.	Name of the post	Cinema Operator		<u>Need to upgrade/revise pay scale/pay band commensurate with the proposed amendment in Essential Qualification</u>
2.	No. of posts	4 (Four)		
3.	Classification	G.C.S. Class-III (Non-Ministerial)	Group-C	
4.	Scale of Pay	Pay Band Rs. 5200-20200+G.P. Rs.1900	Pay Band Rs. 5200-20200+ Grade Pay Rs. 2400 (Level-5)	
5.	Selection or Non-Selection	Non-Selection		
6.	Age limit for direct recruitment	30 years and below (Upper age limit relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST)	38 years & below (Upper age limit relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST)	





7.	Educational and other qualifications for direct recruitment	<p>Essential:</p> <p>1. Matriculate/H.S.L.C. or its equivalent of a recognized University/Board.</p> <p>2. License with 5 (five) years practical experience having knowledge of repairing works of projector and allied equipments.</p> <p><u>Desirable:</u> 1. Having license of light vehicles</p> <p>2. Having knowledge of Manipuri &amp; Hindi</p>	<p>Essential:</p> <p>1. Class XII<sup>th</sup> (Science) Pass or its equivalent of a recognized University/ Council</p> <p>2. License with 5 (five) years practical experience having knowledge of repairing works of projector and allied equipments.</p> <p>3. Having Basic Computer knowledge (at for 6 months certificate course)</p> <p><u>Desirable:</u> 1. Having license of light vehicles</p> <p>2. Having knowledge of Manipuri &amp; Hindi</p>	<p>Essential Educational Qualification need to be upgraded as per the requirement of the post/ nature of work.</p>
8.	Whether educational qualifications and age limit prescribed for DR will apply to promotees	N.A.	Same with the approved rules	For providing opportunities to the long sufferers
9.	Period of probation, if any	2 (two) years	Same with the approved rules	
10.	Method of recruitment whether by DR or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By promotion failing which by direct recruitment	Same with the approved Rules	
11.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/deputation/absorption to be made	Promotion: Assistant Cinema Operators with 5 (five) years regular service in the grade	Same with the approved Rules	
12.	If departmental promotion committee exists what is its composition	Class-III D.P.C.	Same with the approved Rules	
13.	Circumstances in which MPSC is to be consulted in making recruitment	N.A.	Same with the approved Rules	





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1.	Name of Post	Assistant Cinema Operator
2.	Name of the Department	Department of Information and Public Relations
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	No.1/127/81-RR/DP dt.11/8/1981
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	the 11 <sup>th</sup> August, 1981

Sl. No	Name	Provision in the existing /approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	2.	3.	4.	5.
1.	Name of the post	Assistant Cinema Operator		<u>Need to upgrade/ revise pay scale/pay band commensurate with the proposed amendment in Essential &amp; Desirable Qualification</u>
2.	No. of posts	4 (Four)		
3.	Classification	G.C.S. Class-III (Non-Ministerial)	Group-C	
4.	Scale of Pay	Pay Band Rs. 5200-20200+G.P. Rs.1800	Pay Band Rs. 5200-20200+ Grade Pay Rs. 2000 (Level-4 )	
5.	Selection or Non-Selection	N.A.	Same with the approved Rules	
6.	Age limit for direct recruitment	Minimum 18 years & maximum 30 years for General candidates & 32 years for S/C, S/T (Relaxable for Govt. Servants)	38 years & below (Upper age limit relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST)	

*Signature*



7.	Educational and other qualifications for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> <li>1. Passed Class VIII.</li> <li>2. Experience in Cinema Operation.</li> <li>3. Holder of Operator's Licence</li> <li>4. Knowledge of Manipuri Language</li> </ol> <p><u>Desirable:</u> 1. Having license of light vehicles 2. Having knowledge of Manipuri &amp; Hindi</p>	<p>Essential:</p> <ol style="list-style-type: none"> <li>1. Matriculate/HSLC or its equivalent of a recognized University/Board.</li> <li>2. License with 5 (five) years practical experience having knowledge of repairing works of projector and allied equipments.</li> <li>3. Having Basic Computer knowledge (atleast for 6 months certificate course)</li> </ol> <p><u>Desirable:</u> 1. Having license of light vehicles 2. Having knowledge of Manipuri &amp; Hindi</p>	<p>Essential Educational qualification is need to upgrade as par with Govt's Order No. 23/25/2016-Misc (RR)/DP dated 2<sup>nd</sup> May, 2016.</p>
8.	Whether educational qualifications and age limit prescribed for DR will apply to promotees	N.A.	Same with the approved rules	
9.	Period of probation, if any	2 (two) years	Same with the approved rules	
10.	Method of recruitment whether by DR or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	Same with the approved Rules	
11.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/deputation/absorption to be made	N.A	Same with the approved Rules	
12.	If departmental promotion committee exists what is its composition	Class-III D.P.C.	Same with the approved Rules	
13.	Circumstances in which MPSC is to be consulted in making recruitment	As required under the MPSC (Exemption from consultation Regulation 1972)	Same with the approved rules	

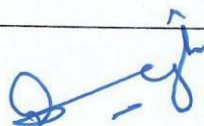




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1.	Name of Post	Tape Recordist
2.	Name of the Department	Department of Information and Public Relations
3.	Reference number in which Commission's advice on recruitment rules was conveyed.	COMP No.253/30-11-73 MPSC-C/S CO-C-C/17-6-74 Post Creation No.10/27/70-PO (Pt) dt.18-01-73
4.	Date of Notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	the 28 <sup>th</sup> August,1973

Sl. No	Name	Provision in the existing /approved Rules	Revised Provision proposed	Reasons for proposing revision
1.	2.	3.	4.	5.
1.	Name of the post	Tape Recordist		<u>Need to upgrade/</u> <u>revise pay scale/pay</u> <u>band</u> <u>commensurate with</u> <u>the proposed</u> <u>amendment in</u> <u>Essential</u> <u>Qualification</u>
2.	No. of posts	1 (One)		
3.	Classification	G.C.S. Class-III (Non-Ministerial)	Group-C	
4.	Scale of Pay	Pay Band Rs. 5200-20200+G.P. Rs.1900	Pay Band Rs. 5200-20200+ Grade Pay Rs. 2400 (Level-5 )	
5.	Selection or Non-Selection	N.A.	Same with the approved Rules	
6.	Age limit for direct recruitment	Minimum 21yrs. Maximum 30 yrs. for General 32 years for SC/ST candidate (Relaxable for Govt. Servants)	38 years & below (Upper age limit relaxable for Govt. servants appointed under the Govt. of Manipur to the extent of the period of continuous service put in the post/service and by 5 years for SC/ST candidates and a Govt. servant who belongs to SC/ST will get the facility admissible to a Govt. servant in addition to the relaxation admissible to SC/ST)	





7.	Educational and other qualifications for direct recruitment	<p>Essential:</p> <ol style="list-style-type: none"> <li>1. Matriculate or its equivalent of a recognized University / Board</li> <li>2. Experience in operation of Tape Recording Machine</li> </ol> <p>Desirable:</p> <ol style="list-style-type: none"> <li>1. Knowledge of operation P.A. Equipments</li> <li>2. Knowledge of Hindi &amp; Manipuri</li> </ol>	<p>Essential:</p> <ol style="list-style-type: none"> <li>1. Class XII pass or its equivalent of a recognized University/ Council</li> <li>2. Experience in Tape Recording for a period not less than 3 (three) years.</li> <li>3. Having Computer knowledge ( atleast for 6 months certificate course)</li> </ol> <p>Desirable:</p> <ol style="list-style-type: none"> <li>1. Knowledge for operation of P.A. Equipments</li> <li>2. Having license of light vehicles</li> <li>3. Knowledge of Hindi &amp; Manipuri</li> </ol>	<p>Essential Educational qualification is need to upgrade at par with other Departments</p>
8.	Whether educational qualifications and age limit prescribed for DR will apply to promotees	N.A.	Same with the approved rules	For providing opportunity to the long sufferers
9.	Period of probation, if any	2 (two) years	Same with the approved rules	
10.	Method of recruitment whether by DR or by promotion/deputation/absorption and percentage of the vacancy to be filled by various method.	By direct recruitment	Same with the approved Rules	
11.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/deputation/absorption to be made	N.A.	Same with the approved Rules	
12.	If departmental promotion committee exists what is its composition	Class-III D.P.C.	Same with the approved Rules	
13.	Circumstances in which MPSC is to be consulted in making recruitment	N.A.	Same with the approved rules	