

GOVERNMENT OF MANIPUR
PUBLIC HEALTH ENGINEERING DEPARTMENT

Receipt No. 1181
Date..8.8.2017
D. L. P. E

NOTIFICATION

Imphal, 7th August, 2017

No.CE/PHE/1-1(NG)/2017/167: In pursuance of Government of Manipur, Secretariat (PHE) letter No. 3/8/2009-PHE(Pt) dated 11.7.2017, the Public Health Engineering Department had cancelled recruitment process for appointment of Office Assistant cum Computer Operator initiated vide this Office Notification No. CE/PHE/1-1(NG)/2016/2188 dated 08.12.2016. Accordingly, fresh applications are invited in the prescribed format from intending candidates for appointment to the following posts on temporary basis through sponsorship of the concerned Employment Exchange offices in Manipur.

Sl. No.	Name of post	Qualification	Fay Band (RoP 2010)	No. of post	UR	ST	OBC (M)
1.	Office Assistant cum Computer Operator	Graduate with completed course on Computer Concept (DOS+ Windows +MS Office+ Multimedia +Internet) - (CCC) of a recognized Institute	PB- Rs.5200-20200 GP - Rs.1900	20	11	6	3

The following post are reserved for Differently Abled Person (DAP)

Sl. No.	Name of the post	Category(s) for which identified	*Functional Classification	*Physical requirement	No. Of reserved vacancy
1	Office Assistant cum computer operator	Hearing Impairment	D, PD	F, PP, L, KC,B,S,ST,W,SE,RW	1

- Note: i. Persons suffering from not less than 40% of the relevant disability shall alone be eligible for the benefit of reservation.
ii. The candidate should be in possession of disability certificate in the prescribed form issued by the competent authority in this regard.

2. Method of recruitment:

A Office Assistant cum Computer Operator

a) Written Test:

- 15 marks (30 minutes) – General English.
- 15 marks (30 minutes) – General Knowledge.
- 15 marks (15minutes) - Computer skill test (practical)

Tentative Timeline for the recruitment:

- Date of Notification : 07/08/2017
- Date of requisition from Employment Exchange : 16/08/2017
- Last date of requisition from Employment Exchange : 24/08/2017



8. The News Editor, AIR Imphal/ Doordarshan Kendra, Imphal/ISTV/Impact TV with request to broadcast the Notification as news item for two consecutive days.
9. The Editor, Hueiyen Lanpao, Ereibak, Sangai Express (2 days in sangai Manipuri edition and 1 day in sangai English edition). He/she is requested to publish the Notification for 3 (three) consecutive days and to submit the bill in duplicated to the Chief Engineer, PHE Department, Khuyathong, Imphal for payment.
10. The Executive Engineer, W/S Maintenance-I for issuing of TR receipt.
11. Notice Board
12. File concerned.



- | | | |
|--|---|--|
| 4. Date of issue of Form | : | 16/08/2017 |
| 5. Last date of issue/submission of form | : | 29/08/2017 |
| 6. Date of issue of Admit Card | : | 01/09/2017 to 07/09/2017 |
| 7. Date of written Exam | : | 10/09/2017 (venue & time to be notified later) |
| 8. Computer skill test | : | To be notified later |

3. Candidates who had earlier applied for appointment to the post of Office Assistant cum Computer Operator in PHE Department will be given an opportunity to appear in the new recruitment without sponsoring through Employment Exchange. All such candidates are required to submit an application to the Chief Engineer, PHED, Manipur requesting to issue admit card for the new recruitment based on the documents submitted earlier by proving their identity, along with two recent passport size photographs. No application fee will be charged from them.
4. Age limit: Above 18 years and upper age limit shall be 38 years or below **as on 07/08/2017**, the upper age limit is relaxable by 3 years for OBC, 5 years for ST/SC and 10 years for Differently Abled Persons (DAP). Candidates belonging to SC/ST/OBC who are DAP will be eligible for grant of cumulative age relaxation under both the categories.
5. The number of posts shown above may be increased or decreased according to the requirement.
6. The date and time of the Written Test Examination and computer skill test may be altered without assigning any reason.
7. Prescribed application form and details can be had either from the office of the Chief Engineer or can be downloaded from the website www.phedmanipur.gov.in
8. Self attested certificates in support of qualification, comicile/residential, scheduled tribe/ Scheduled caste/OBC, age proof, etc. and 2 (two) nos. of recent passport size photographs should be accompanied along with the application. Candidates should bring their original certificates and will be returned immediately after spot verification.
9. Application Fee: Rs. 500/- for UR & OBC candidates and Rs. 300/- for SC/ST candidates.
10. Interested candidates may apply through respective Employment Exchange offices for sponsoring the above posts.



(H. Sunil Singh)
Chief Engineer, PHED
Govt. of Manipur

Copy to:-

1. The Secretary to Chief Minister, Manipur
2. The PS to Minister (PHE), Manipur
3. S.O. to Chief Secretary, Manipur
4. The Addl. Chief Secretary (PHE), Govt. of Manipur
5. Commissioner (Finance). Government of Manipur
6. The Addl. Chief Engineer, PHED, Manipur
7. The Director of Information & Public Relations, Govt. of Manipur







